

APPROVED
Eveline Township Planning Commission Meeting Minutes
Regular Meeting
August 2, 2023
7:00 P.M.

- 1) **Call to Order:** The meeting was called to order at 7:00 P.M. with the Pledge of Allegiance by Chairman Kelly McGinn.

Commissioners present: Kelly McGinn, Eric Beishlag, Lorraine Sims, Prudence Kurtz and Will Trute. Recording Secretary Sandi Whiteford and Zoning Administrator Deb Graber were also present.

- 2) **Agenda:** Commissioner Beishlag made a motion to accept the agenda as presented. Motion supported by Commissioner Trute. Motion carried.
- 3) **Minutes July 5, 2023:** Commissioner Beishlag made a motion to approved the minutes as written. Commissioner Kurtz supported the motion. Motion approved.
- 4) **Morrell Greenbelt Review:** Zoning Administrator stated that the property owner is requesting to remove 8 trees. Zoning Administrator Graber stated she granted approval for low growing plantings along the slate walkway. Discussion regarding percentage of allowed removal was held. Chairman McGinn made a motion to approve the Morrell Greenbelt plan, allowing removal of the specified trees. Motion supported by Commissioner Beishlag. Motion approved.
- 5) **Short-Term Rental Ordinance Review and Discussion:** Short-Term Rental ordinance topics comparing the new to the original were discussed. Definition of a bedroom – 4 walls, an ingress, egress (door and window) and closet. Requirement of Health Department septic report and Health Department inspection were reviewed. Testing and pumping requirements were also discussed. Zoning Administrator Graber stated that Bob Wilson, an expert from the area, may be available for input on the subject. Smoke detectors, Co2 detectors and fire extinguishers were also discussed. The number of short-term rentals as well as rental frequency and length of time for caretakers/owners to respond to a complaint were also reviewed. Vehicle parking and number of guests from the original ordinance were also discussed. Zoning Administrator Graber will again review and compare both the original and current ordinance and bring suggestions to the next meeting.
- 6) **Public Comment:** No public comments received.
- 7) **Commissioner Comments:** - Commissioner Trute stated he visited the Sweetbrier Lane property; he recommended that the property be left as it currently is. Chairman McGinn and Commissioner Beishlag concurred. Following discussion Commissioner Beishlag made a motion to recommend to the Board of Trustees to leave the property as a natural area.

Commissioner Trute supported the motion. Motion approved unanimously. Robert Gibbs would like to provide an introduction to a possible project on the property near the Advance Marina at the September meeting. Chairman McGinn requested he be on the September agenda.

8) Adjournment: Chairman McGinn declared the meeting adjourned at 9:00 p.m.

Respectfully submitted,

Sandi Whiteford
Recording Secretary